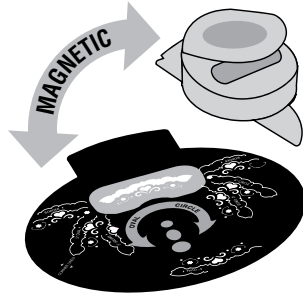




## INSTRUCTIONS

### FIRST CUT

1. Remove magnetic punch head from base and place the paper on the base.
2. Lightly place the upper punch on paper allowing magnets to lock in place and firmly press on the center of the lever with heel of hand.



### BORDERS

1. After first cut, align punched paper with raised pink design guide labeled BORDER.
2. Replace punch and press lever.



### 4" OR 6" CIRCLES OR CIRCLE FRAMES

1. After first cut, align punched paper with raised green or yellow design guide labeled 4" CIRCLE or 6" CIRCLE.
2. Replace punch and press lever.
3. Continue rotating paper to the RIGHT, aligning with the design guide to complete circle.



### SQUARES OR SQUARE FRAMES

1. After first cut, align punched paper with raised orange design guide labeled SQUARE.
2. Replace punch and press lever.
3. Continue rotating paper to the LEFT, aligning with the design guide to complete square.



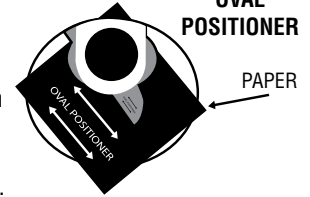
### CORNERS

1. Place corner of paper over punch diagonally to create large or small corner punches.
2. Replace punch and press lever.



### 5" OVALS OR OVAL FRAMES

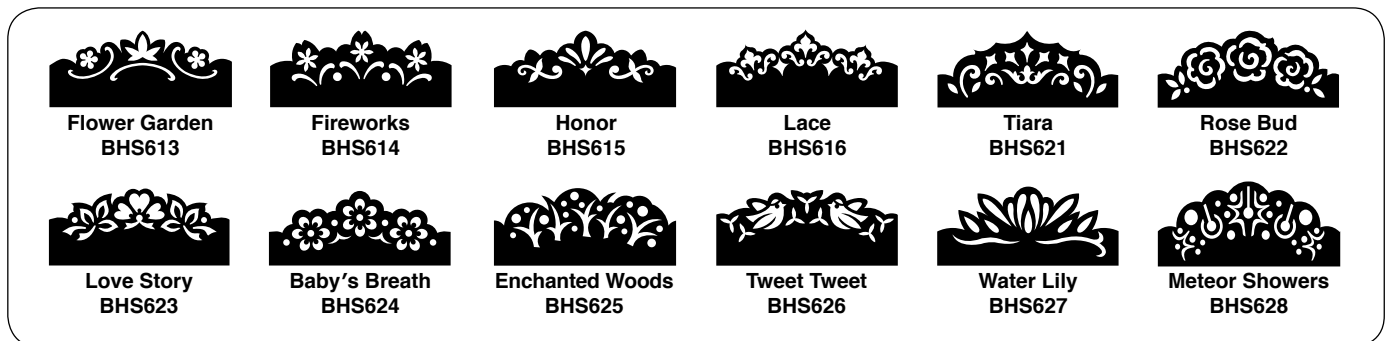
1. Place paper on base parallel to OVAL POSITIONER as shown in diagram at right.
2. Replace punch and press lever for first cut.
3. Rotate paper to the LEFT, aligning with raised blue design guide labeled 5" OVAL on left side of base.
4. Replace punch and press lever.
5. Repeat for third cut.
6. Rotate paper to align first cut with 5" OVAL guide on bottom right side of base for fourth cut.
7. Replace punch and press lever.
8. Rotate paper aligning the fourth cut with 5" OVAL on left side of base for fifth cut.
9. Repeat until complete.



### TIPS & TRICKS

1. **IMPORTANT!** Apply pressure, as vertically as possible, in the center of the lever to avoid rocking punch head away from magnetic base. Heel of hand should be on the center of the punch lever. Make sure the edges of the upper punch do not lift up during your punch.
2. It may help to stand to apply additional pressure while punching.
3. Do not use heavyweight cardstock or fibrous papers.
4. If the paper gets caught in the punch, tap the punch lightly on your work surface. This will help release any paper scraps that may be caught.

**Multi-Shaper Punches are available in 12 patterns:**



**BHS623**

